

## NOTICE INVITING PROPOSALS

**NOTICE IS HEREBY GIVEN** that the City of Arcadia is requesting proposals from qualified firms to provide Citywide Printing Services. One (1) original and two (2) copies of the proposal shall be submitted in a sealed envelope marked “**RFP for Citywide Printing Services**” and shall be sent to the City Clerk’s Office of the City of Arcadia, 240 W. Huntington Drive, Arcadia, California, 91007. Proposals are due no later than **11:00 a.m.** on **Thursday, May 14, 2026** at which time said proposals shall be publicly opened.

A copy of the proposal request may be obtained from the City’s website at [www.ArcadiaCA.gov](http://www.ArcadiaCA.gov). Said specifications and proposal forms are hereby referred to and incorporated herein and made a part by reference and all proposals must comply therewith.

All proposal inquires should be directed to Monica Li at [MLi@arcadiaca.gov](mailto:MLi@arcadiaca.gov) or by telephone at (626) 574-5462.

The City of Arcadia reserves the right to accept in whole or part or reject any and all proposals and to waive any informalities in the proposal process, and all proposals are binding for a period of ninety (90) days after the proposal opening and may be retained by the City for examination and comparison, as specified in the request documents. The award of this contract shall be made by the Arcadia City Council.

CITY OF ARCADIA  
PURCHASING OFFICE

Dated: April 14, 2026

**RECEIVED** AND POSTED IN THE CITY COUNCIL  
CHAMBERS, CITY CLERK’S OFFICE,  
LIBRARY, AND ONLINE  
*By Linda Rodriguez at 5:25 pm, Apr 14, 2026*